

## RE: THE ROLE OF LEADERSHIP IN CORRUPTION PREVENTION IN THE WORKPLACE

Dear Sir/ Madam

Tyedo Anti-Corruption and Forensic Investigators (Pty) Ltd, a Member of the Association of Certified Fraud Examiners, is pleased to announce that its monthly event for the month of November, 2017 is scheduled for the **22nd – 23rd November, 2017**. The workshop is on **THE ROLE OF LEADERSHIP IN CORRUPTION PREVENTION IN THE WORKPLACE** and will be held at the Maharaja Conference Centre in Gaborone.

“EVERYTHING FALLS OR RISES ON LEADERSHIP” so says Dr. John C Maxwell. Corruption is a phenomenon that is closely linked to poor Governance or Management failures. Leadership holds the key to sustainable Corporate/good Governance. In order to reduce opportunities for corruption and assume total control, organizations are advised to empower and strengthen their leaderships capabilities in the area of core corporate values such as accountability and integrity. It is now a well tested case the world over that no organization nor country can survive the might of corruption unless its leadership subscribes to the ideals that promotes integrity. Integrity kills corruption instantaneously.

Tyedo, through its workshops offers you an opportunity to understand and appreciate in-depth, the phenomenon of corruption, how it manifest itself, and the important and indispensable role of leadership in combating it. The workshop will provide participants from both the public and private sectors with the insight, awareness and techniques on how good leadership can help in preventing corruption.

You are kindly invited to the above mentioned workshop. You are also invited to take advantage of our early bird registration of **P4500 per delegate before 16th of November, 2017** and our discount of 5% on normal price of **P4700 per delegate** for five participants and above. Please take time to familiarise yourselves with the objectives of the workshop. We trust that you'll find the workshop to be of value to you, your staff and your organisation.

Please note that places for bookings are limited hence early registration is highly recommended. Kindly get in touch with us should you need further clarity or have any enquiries regarding this event. A detailed program outline for the workshop is attached for your information.

You can register on line on our website ([www.tyedo.org.bw](http://www.tyedo.org.bw)) or by completing the attached registration form and fax, e-mail or phone to submit the the names of your participants to the below contact details.

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*Anti-Corruption Consultants & Forensic Investigators*

# THE ROLE OF LEADERSHIP IN CORRUPTION PREVENTION IN THE WORKPLACE WORKSHOP

22ND – 23RD NOVEMBER, 2017, MAHARAJA CONFERENCE CENTRE, GABORONE



# LEADERSHIP

## INTRODUCTION

Corruption is a symptom of wider Governance dynamics. It thrives in conditions where transparency and accountability are weak and where people employed in the public service and private sectors have too much discretion. Corruption adversely affects service delivery.

This workshop is designed to assist participants and leaders to realise this goal. The workshop will provide participants from both the public and private sectors with the insight, awareness and techniques on how good leadership can help in preventing corruption.

Organisational success in Corruption Prevention is anchored on the quality of its leadership. To be successful in the modern era, all organisations must develop leadership at all levels.

# CORRUPTION

Personal  
THE ABUSE OF POWER FOR GAIN & DESTRUCTION

## LEARNING OUTCOMES

By the end of the workshop, participants should:

- Understand how good leadership can assist in preventing corruption in an organization
- Understand how weaknesses in practices, policies, procedures and systems contribute to fraud and corruption
- Understand the importance of workplace values, ethics and integrity in corruption prevention in the workplace.
- Understand how corruption can affect delivery of public services and goods
- Understand mechanisms necessary to proactively address challenges related to fraudulent and corrupt activities

## TARGET AUDIENCE

This workshop is intended to benefit officers in the following administrative capacities

- Contracts Managers
- Project Administrators and Managers
- Ministry Tender Committee Members
- National Development Planning Officers
- Ministerial/Local Authority Tender Committee Secretaries
- Supply Chain Officers
- Supplier Relations Officers
- Senior Audit Personnel
- PPADB/LAPAD Administrators
- Procurement Committee Members
- Ministerial Anti-Corruption Committees
- All public officers

# THE ROLE OF LEADERSHIP IN CORRUPTION PREVENTION IN THE WORKPLACE

## WORKSHOP PROGRAM

### THE COMMON UNDERSTANDING OF CORRUPTION

- Definitions of Corruption
- Corruption is both immoral and criminal
- The law of Moses
- Corruption as a criminal act
- Examples
- Legislative definitions
- How can corruption be curbed
- The three pronged approach
- Public Service and Corruption
- Conclusion

### IMPACT OF CORRUPTION ON SERVICE DELIVERY

- Setting the tone (Fraud and Corruption Red Flags)
- Effects of Corruption
- Attributes of a Corruption Resistant Organisation
- Live Examples of Corruption in Botswana and its Impact on Service Delivery
- Interventions, Strategies to Strengthen Institutional Capacity

- Empowerment of Staff to Enhance and Promote Accountability

### THE ROLE OF LEADERSHIP IN CORRUPTION PREVENTION

- Definitions and Concepts
- General Role of Leadership
- Management Failures as a Source of Corruption
- How leadership can contribute or increase the prosperity for corrupt practices
- Demonstrate how leadership can mitigate the impact of corruption
- Practical examples and case studies

### ETHICS AND VALUES IN THE WORKPLACE

- Definition of Ethics
- Ethics and Integrity
- Essential Elements of code of ethics
- Reasons for promoting integrity
- Due consideration in implementing an integrity system
- Value based code of ethics
- Rule based code of ethics



## WORKSHOP PROGRAM

- Gift policy
- Conflict of interest policy
- How to develop and maintain an ethical corporate culture
- Conditions that support the management of ethics
- Managing ethics
- Summary

### TRANSPARENCY AND ACCOUNTABILITY

- Definitions
- Concepts and Procedures
- Conditions that Support Transparency and Accountability
- Levels of Accountability
- Necessary Conditions for Transparency and Accountability
- Obstacles to Accountability
- Supervisory Accountability

### SUPERVISORY ACCOUNTABILITY

- Impact of Supervision Against Corruption Practices
- Structure of an Effective Supervisory Accountability System
- Benefits of a Supervisory Accountability System
- Accountability, Delegation and Responsibility

### LEADERSHIP DEVELOPMENT AND TRAINING

- Introduction and overview
- Types of Leadership Styles
- Context and challenges in leadership
- Knowing yourself as a leader
- Leading people
- Influential Leadership
- Direction and Leadership Strategy
- Developing Leaders

You can **stop**

**CORRUPTION**



[www.tyedo.org.bw](http://www.tyedo.org.bw)



BOTSWANA  
Qualifications Authority

Accredited  
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# REGISTRATION FORM

**FEES: P4700 + P564 VAT=P 5264, 00** per delegate for 1-4 delegates, 5% discount per delegate for 5 or more delegates.

**EARLY BIRD REGISTRATION BEFORE 16TH NOVEMBER: P4500 + P540 VAT= P5040** per delegate, 5% discount per delegate for 5 or more delegates.

This fee covers Tuition, Meals and Course Materials (including Presentations on CDs) **ONLY**

NOMINATING OFFICER .....

DESIGNATION .....

AUTHORIZING OFFICER .....

DELEGATE:

1) ..... 2) .....

3) ..... 4) .....

5) ..... 6) .....

7) ..... 8) .....

Method of Payment: Please tick as applicable

CHEQUE

EFT

**Payment Conditions:** For Government Delegates, GPOs and LPOs should reach us 4DAYS prior to the date of the event:

**Cancellation Policy:** In the event of a cancellation, a written communication must be advanced to us 4 DAYS prior to the event, otherwise the FULL tuition fee will be charged, HOWEVER, we accept replacements should you need to replace a participant, provided that is communicated to us within 4 DAYS prior to the event.

Please read and understand the conditions mentioned above and sign underneath. Should you need any clarity or have Queries regarding the above, Please do not hesitate to call us on the Contact Details below.

I acknowledge that I have read and understood all the Payment Conditions and Cancellation Policy and I am prepared to comply without any reservations.

Name.....Designation.....

Date .....

Company/Organization Stamp

Register on-line

[www.tyedo.org.bw](http://www.tyedo.org.bw)



## Contact Details

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Injecting The Seed Of Intergrety In The Workplace